

## Video Camera Instructions

### SETTING UP AND RECORDING

Be sure to check that the attachment piece for the tripod is attached to the camera.

Be sure both parts of the 2-part DC plug are included.

Set up the camera in an out-of-the-way location that will give the broadest view of the classroom, students, and main instruction area. Make sure the power cord will not cause someone to trip.

Flip open the view screen panel and press the oblong, silver power button on top of the camera. The scene should appear on the view screen.

On the back of the camera, set the outer ring to the green dual shot icon.

Check the space left on the memory card in the upper right part of the screen: the third bit of data is the memory capacity and should be over 2 hours for good measure. If it's not, erase the disk by initializing (see Erasing the Memory Card below).

To begin recording, press the oblong button with the red center on the back of the camera.

Zoom in and out using the black telephoto on top of the camera. If you would like to take a still photo (of a lab set up or other student work) press the record button again to stop recording and then press the round silver button on top of the camera.

### DOWNLOADING VIDEO TO EXTERNAL COMPUTER HARDDRIVE

To download a video from the memory card in the camcorder you will need both parts of the 2-part DC plug and the white USB cable to connect the camcorder to the computer.

Connect the camcorder to a USB port on your computer using the white USB cable provided. Connect the camcorder to an outlet using the power cords. On the back of the camcorder, set the outer ring to the white video icon (the middle icon). Open up the screen on the camcorder and press the power button. Once the camcorder is on, press the Video Playback button in the lower right-hand corner of the camera's screen. Using the joystick, attached to the screen, toggle Right, to the PC option, when prompted.

Your computer should detect the newly attached hardware. Go to My Computer; double-click the USB drive with the connected camera. Double-click the SD Memory folder, which houses the videos. Right-click on the video icon (usually titled MOV\*\*\*\*\*), select Copy, and then Paste the video anywhere on your computer (this may take a few minutes). Once the video has been successfully copied to your hard drive, safely remove the camcorder from the USB port, and power it down.

## ERASING THE MEMORY CARD

To erase the memory card you will need to initialize it. Set the outer ring on the camera to the white video icon.

Press the FUNC. button on the lower left edge of flip out panel.

Use the SET button to toggle down to the last icon that appears (it looks like a screen menu), then press SET.

Use SET again to toggle down one icon (from camera setup to memory oper.) and press SET.

Toggle to Initialize and press SET.

Press SET again to Initialize and toggle and press again for YES.

When initializing is done, press FUNC. again and return the camera to the dual shot icon using the outer ring on the back.